

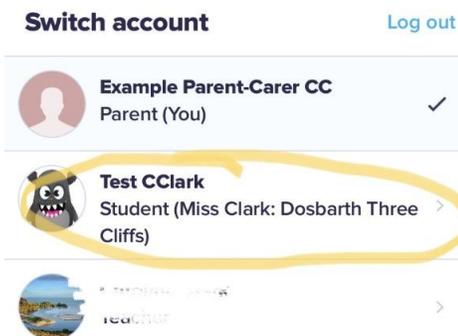
How to complete a task in your Dojo portfolio

1.



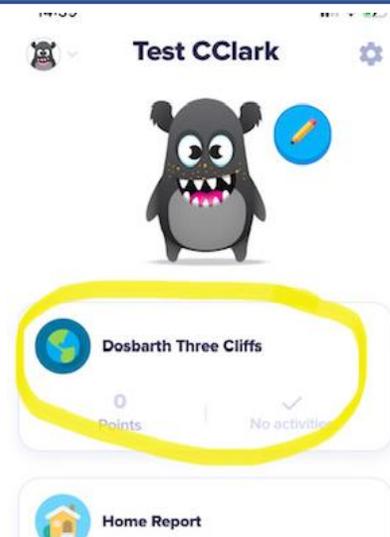
Open the ClassDojo app then click on the face in the top left corner

2.



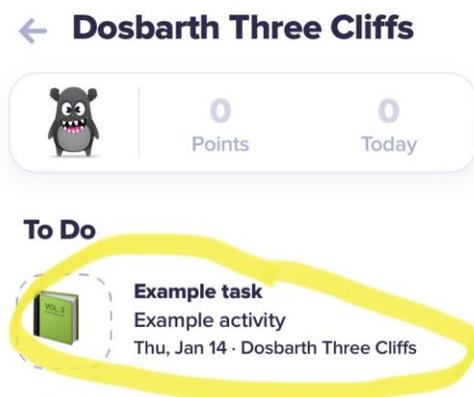
Click on your child's name. The first time you do this you will be asked for your permission for this.

3.



Click on your child's class

4.



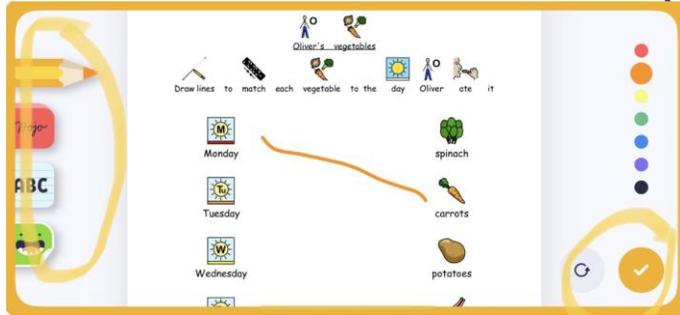
You will be able to see any tasks set in 'to do'. Click on a task.

5.



You will have an explanation of the task. Read it and then click start worksheet

6.



You have a pen tool, a rubber, you can type or add stickers to the worksheet. When you have finished using a tool, click on the tick.

7.



When you have finished with the worksheet, click done.

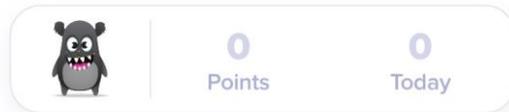
8.



You then have the option to either continue to edit the worksheet, e.g. if you want to go back to it later, or click on the arrow in the top right corner to submit the work so staff can see it.

9.

← Dosbarth Three Cliffs



The task will show as pending in your portfolio until a member of staff has approved it.